Selectboard Meeting Agenda

Monday, January 6, 2020 – 7:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Minutes Approval Meeting of December 16, 2019
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
- 7. Town Officials Business
 - a. Town Treasurer Discussion on local options tax
 - b. Town Treasurer 2021 Budget Review
- 8. Transfer Station
 - a. Updates
- 9. Roads and Bridges
 - a. Updates
- 10. Old Business
 - a. Use of the Town Offices as a FEMA operations center during an emergency
 - b. Water/Wastewater study Planning Advance Agreement with Vermont ANR-DEC
- 11. New Business
 - a. Review draft Town Meeting Warning
 - b. Discuss candidates night
 - c. Discuss Delinquent Tax Collector position [17 VSA 2646(9) & 2651d(a)]
- 12. Adjourn

Selectboard Meeting Agenda

Monday, January 20, 2020 – 7:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Minutes Approval Meeting of January 6, 2020
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
- 7. Town Officials Business
 - a. Board of Listers Annual certificate of no appeals/suits [32 VSA 4155]
 - b. Town Treasurer 2021 Budget Review
 - c. Town Treasurer Year-to-date budget review
- 8. Transfer Station
 - a. Updates
- 9. Roads and Bridges
 - a. Updates
 - b. Discuss Road Crew uniforms
 - c. Annual VTrans Certificate of Highway Mileage [19 VSA 305(b)]
 - d. Discuss special weight limits for highways and bridges [23 VSA 1400b & 1400c]
 - e. Consider application(s) for excess vehicle weight permits [23 VSA 1400a]
 - f. Conflict of Interest waiver for Town Attorney to draw up agreement on request to improve and maintain portion of Under the Mountain Road (TH36) and Legal Trail #2
- 10. Old Business
 - a. Consider participation in the WRC Regional Broadband initiative
 - b. Approve Town Meeting Warning

[17 VSA 2641 & 2642]

- c. Septic fields Consider proposals for PFAS sampling
- 11. New Business
 - a. Town Office generator connection to Town garage
- 12. Adjourn

Selectboard Meeting Agenda

Monday, February 3, 2020 – 7:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Minutes Approval Meeting of January 20, 2020
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
 - a. Update on School District FY2021 budget Dick Dale
- 7. Town Officials Business
- 8. Transfer Station
 - a. Updates
- 9. Roads and Bridges
 - a. Updates
 - b. Consider request for boot drop Ruck Up, Inc. (for May 16, 2020)
 - e.b. Consider request for warning signs on Main Street
 - d.c. Consider agreement on request to improve and maintain portion of Under the Mountain Road (TH36) and Legal Trail #2
 - e.d. Access Permit 2020-01 Derry Woods Road, Parcel #110002.000 (Hunter Kaltsas)
- 10. Old Business
 - a. Town Office generator Discussion on connection to Town garage
- 11. New Business
 - a. US Census municipal boundary validation
- 12. Adjourn

Selectboard Meeting Agenda

Monday, February 17, 2020 – <u>6:00</u> PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. CANDIDATES FORUM
- 4. Minutes Approval Meeting of February 3, 2020
- 5. Selectboard Pay Orders
- 6. Announcements/Correspondence
- 7. Visitors and Concerned Citizens
- 8. Town Officials Business
 - a. Town Administrator Town Office plumbing issue
- 9. Transfer Station
 - a. Updates
- 10. Roads and Bridges
 - a. Updates
 - b. Consider request for boot drop Ruck Up, Inc. (for May 16, 2020)
 - c. Approve rustproofing Release and Hold Harmless Agreement
 - d. Derry Woods Road Culvert Project Approve Invitation to Bid
 - e. Derry Woods Road Culvert Project Discuss engineering services
 - f. Discuss Middletown Road speed limits
 - g. Consider application(s) for excess vehicle weight permits [23 VSA 1400a]

11. Old Business

a. WRC Regional Broadband initiative - Update

12. New Business

- a. 1st Class Liquor License Manzana, Inc., DBA Manzana, Inc. (SoLo Farm & Table)
- b. 3rd Class Liquor License Manzana, Inc., DBA Manzana, Inc. (SoLo Farm & Table)
- c. 2nd Class Liquor License AGS Vermont, Inc., DBA Londonderry Village Market
- d. Development Review Board resignation/vacancy
- e. Executive Session Pending or probable civil litigation or a prosecution, to which the public body is or may be a party, per 1 V.S.A. 313 (a)(1)(E)

13. Adjourn

Selectboard Meeting Agenda Monday, March 2, 2020 – 7:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Minutes Approval Meeting of February 17, 2020
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
 - a. Final reminder about Annual Town Meeting March 3, 2020 at 9:30 AM
- 6. Visitors and Concerned Citizens
- 7. Town Officials Business
 - a. Development Review Board Consider appointment of new member to fill vacancy
 - b. Development Review Board Approve leave of absence
- 8. Transfer Station
 - a. Updates
 - b. Sole source designation for backhoe repairs
 - c. Approve purchase of a new bucket for the backhoe
- 9. Roads and Bridges
 - a. Updates
 - b. Access Permit 2020-02 Hell's Peak RD, Parcel #013013.000 (Hazelton)
 - c. Access Permit 2020-01a Derry Woods RD, Parcel #110002.000 (Lot 1) (Hunter Kaltsas)
 - d. Access Permit 2020-03 Derry Woods RD, Parcel #110002.000 (Lot 2) (Hunter Kaltsas)
 - e. Review and adopt amendment to the Traffic & Parking Ordinance
 - f. Consider application(s) for excess vehicle weight permits [23 VSA 1400a]

10. Old Business

- a. Town Office generator Discussion on connection to Town garage
- b. Platt Elevation Project Consider revised Memorandum of Understanding
- c. Executive Session Confidential attorney-client communications for the purpose of providing professional legal services to the Board, per 1 V.S.A. 313 (a)(1)(F)

11. New Business

- a. Town Meeting preparation
- b. 1st Class Liquor License Turner Enterprises, LLC, DBA The New American Grill
- c. 3rd Class Liquor License Turner Enterprises, LLC, DBA The New American Grill
- d. 2nd Class Liquor License Jelley Enterprises, Inc., DBA Jelley's Auto care Center
- e. US Census municipal boundary validation
- f. Discuss hiring of sound engineer for zoning compliance matters

12. Adjourn

Selectboard Meeting Agenda

Monday, March 16, 2020 – 7:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Organization

a. Elect a Selectboard Chair and Vice-Chair
 b. Set Regular Meeting Schedule & Location
 c. Designate newspaper of record
 d. Designate member with authority to sign warrants & pay orders
 [24 VSA 871(a)]
 [17 VSA 312(c)(1)]
 [17 VSA 2641(b)]
 [24 VSA 1623(a)(1)]

- e. Adopt Rules of Order
- 4. Minutes Approval Meeting of March 2, 2020
- 5. Selectboard Pay Orders
- 6. Announcements/Correspondence
- 7. Visitors and Concerned Citizens
- 8. Annual Appointments

a. Road Commissioner [17 VSA 2646(16) & 2651(a)]
b. Emergency Management Director [20 VSA 6(a)]
c. Windham Regional Commission Representatives (2) [24 VSA 4343(a)]
d. Tree Warden [24 VSA 871(b)]
e. 911 Coordinator [30 VSA 7056(a)]
f. Animal Control Officer [20 VSA 3549]

- g. Planning Commissioner (2 for 3 years, 1 for 2 years)
- 9. Town Officials Business
 - a. Emergency Management Director Discuss preparations for Covid-19, such as continuity of operations of Town functions, Town Health Officer and EMD functions/responsibilities
 - b. Emergency Management Director Discussion & update on Local Emergency Management Plan
 - c. Emergency Management Director Discussion & update on Hazard Mitigation Plan
 - d. Town Treasurer Year to date budget review
 - e.b. Planning Commission Request for letter to VT Council on Rural Development for Community Visit
 - F.c. Planning Commission Discuss application for Northern Borders Regional Commission Economic & Infrastructure Development Grant program
- 10. Transfer Station
 - a. Updates
- 11. Roads and Bridges
 - a. Updates
 - b. Discuss VT Route 11 paving project and long-term traffic safety
 - e.b. Adopt amendment to the Traffic & Parking Ordinance (Correct error from previous meeting)
 - d.c. Consider application(s) for excess vehicle weight permits [23 VSA 1400a]
- 12. Old Business
- 13. New Business
 - a. Discuss appointment of Collector of Delinquent Taxes [17 VSA 2651d]
 - b. Zoning Bylaw amendment Section 402 set public hearing date
 - c. 1st Class Liquor License Jake's Marketplace Cafe, Inc., DBA Jake's Marketplace Cafe

 e.d.3rd Class Liquor License Jake's Marketplace Cafe, Inc., DBA Jake's Marketplace Cafe

- e. Outside Consumption Permit Jake's Marketplace Cafe, Inc., DBA Jake's Marketplace Cafe
- f. 2nd Class Liquor License Michael & Tammy Clough, DBA Mike and Tammy's Main Street Deli/Market
- g. 1st Class Liquor License Upper Tamarack, Inc., DBA Upper Pass Lodge
- h. 3rd Class Liquor License Upper Tamarack, Inc., DBA Upper Pass Lodge
- i. 2nd Class Liquor License O'Connor's Corner Store, LLC, DBA The Corner
- 14. Adjourn

As Amended at Meeting

Town of Londonderry, Vermont Selectboard Meeting Agenda

Monday, April 6, 2020 - 6:00 PM

Meeting will be held remotely online with no physical presence - see information below

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Minutes Approval Meeting of March 16, 2020
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
- 7. Town Officials Business
 - a. Emergency Management Director COVID-19 response updates
 - b. Solid Waste Coordinator Compliance with regulations on disposal of food scraps
 - c. Town Clerk Delay applicability of dog registration late fee [20 V.S.A. §3581(a)]
 - d. Parks Board Closure of Town parks
- 8. Transfer Station
 - a. Updates
- 9. Roads and Bridges
 - a. Updates
 - b. Award contract for Derry Woods Road Culvert Project
 - c. Annual VTrans Certification of Compliance with Town Road & Bridge Standards and network Inventory
 - d. Annual Town Highway Financial Plan certification

[19 V.S.A. §306(j)

e. Consider application(s) for excess vehicle weight permits

[23 V.S.A. §1400a]

10. Old Business

a. Town Office generator – Discussion on connection to Town garage

11. New Business

- a. Feral Swine monitoring on Town property
- b. Discuss budget matters
- c. Executive Session Pending or probable civil litigation or a prosecution, to which the public body is or may be a party, per 1 V.S.A. §313 (a)(1)(E)
- d. Executive Session Possible disciplinary or dismissal action against a public officer or employee, per 1 V.S.A. §313(a)(4)

12. Adjourn

Meeting may be attended remotely as follows:

Via web: https://zoom.us/j/289761009 (Meeting ID: 289 761 009)
Via telephone: (929) 205-6099 (Meeting ID: 289 761 009)
It is strongly recommended that potential participants familiarize themselves with Zoom software (https://zoom.us/) prior to the meeting as the Board will not dedicate time to educating the public in its use.

Selectboard Meeting Agenda

Monday, April 20, 2020 – <u>6:00 PM</u> Meeting will be held remotely on line, see information below

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Minutes Approval Meeting of April 6, 2020
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
- 7. Town Officials Business
 - a. Emergency Management Director COVID-19 response updates
 - Emergency Management Director Discussion & update on Local Emergency Management Plan
 - b.c. Emergency Management Director -- Town-wide mailing for people without internet
 - c.d. Discuss Town Constable positions (Roger Sheehan)
 - d.e. Town Treasurer Year-to-date budget review and COVID-19 budget considerations
- 8. Transfer Station/Solid Waste Management
 - a. Updates
 - b. Reopening Transfer Station on Sundays
- 9. Roads and Bridges
 - a. Updates
 - b. Consider new request for boot drop Ruck Up, Inc. (change to August 8, 2020)
 - c. Authorize submittal of VTrans Municipal Highway Structures Grant application
 - d. Consider bids for a new Highway Department vehicle
 - e. Consider application(s) for excess vehicle weight permits [23 V.S.A. §1400a]
 - f. Purchase of new mower
- 10. Old Business
 - a. WRC Regional Broadband initiative Update
 - b. Feral Swine monitoring on Town property
 - c. Zoning Bylaw amendment Section 402 set public hearing date
- 11. New Business
 - a. 2nd Class Liquor License Derry Downtown, Limited, DBA Derry Downtown, Limited
 - b. 1st & 3rd Class Liquor Licenses and Outside Consumption Permit Ski Magic, LLC, DBA Magic Mountain Ski Area
 - c. Consider employee compensation matter
- 12. Adjourn

Meeting may be attended remotely as follows:

Via web: https://zoom.us/j/98028386998 Meeting ID: 980 2838 6998

Via telephone: (929) 205-6099 Meeting ID: 980 2838 6998
It is strongly recommended that potential participants familiarize themselves with Zoom software

(https://zoom.us/) prior to the meeting as the Board will not dedicate time to educating the public in its use.

[17 V.S.A. §2646(7)]

Selectboard Meeting Agenda

Monday, May 4, 2020 – <u>6:00 PM</u> Meeting will be held remotely on line, see information below

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Executive Session The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)
- 4. Minutes Approval Meeting of April 20, 2020
- 5. Selectboard Pay Orders
- 6. Announcements/Correspondence
- 7. Visitors and Concerned Citizens
- 8. Town Officials Business
 - a. Emergency Management Director COVID-19 response updates
 - b. Emergency Management Director Discussion & update on Hazard Mitigation Plan
 - c. Emergency Management Director Incident Command Delegation of Authority
- 9. Transfer Station/Solid Waste Management
 - a. Updates
 - b. Reopening of Transfer Station on Sundays
 - c. Use of the Stump Dump
- 10. Roads and Bridges
 - a. Updates
 - b. Award contract for equipment/supply of calcium chloride
- 11. Old Business
 - a. Septage fields Consider proposal for PFAS work plan and groundwater sampling
 - b. Resignation of Town Constable

[17 V.S.A. §2646(7) & 24 V.S.A. §961(a)]

- 12. New Business
 - a. Maintenance of Town properties
 - b. Recruitment of Town Health Officer
 - c. Executive Session Possible disciplinary or dismissal action against a public officer or employee, per 1 V.S.A. §313(a)(4)
- 13. Adjourn

Meeting may be attended remotely as follows:

Via web: https://us02web.zoom.us/j/83364254214 (Meeting ID: 833 6425 4214)
Via telephone: (929) 205-6099 (Meeting ID: 833 6425 4214)

It is strongly recommended that potential participants familiarize themselves with Zoom software (https://zoom.us/) prior to the meeting as the Board will not dedicate time to educating the public in its use.

Town of Londonderry, Vermont Selectboard Meeting Agenda

Monday, May 18, 2020 – 6:00 PM Meeting will be held remotely online, see information below

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Minutes Approval Meeting of May 4, 2020
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
- 7. Town Officials Business
 - a. Emergency Management Director COVID-19 response updates
 - b. Town Treasurer Year-to-date budget review
- 8. Transfer Station/Solid Waste Management
 - a. Updates
 - b. Electronics collection event May 30
 - c. Consider reopening the take-it-or-leave-it service and acceptance of returnables
- 9. Roads and Bridges
 - a. Updates
 - b. Discuss VT Route 11 paving project and long-term traffic safety
 - c. Review proposed scope of work for FY2021 paving
 - d. Consider application(s) for excess vehicle weight permits [23 V.S.A. §1400a]
- 10. Old Business
 - a. PUBLIC HEARING Zoning Bylaw amendment Section 402 [24 V.S.A. §§ 4444 & 4442(a)
 - b. Adopt Zoning Bylaw amendment Section 402 [24 V.S.A. § 4442(c)(1)
 - c. Discuss Town Office Planning Project
 - d. Appoint Town Constable [17 V.S.A. §2646(7) & 24 V.S.A. §963(a)]
- 11. New Business
 - a. Itinerant Vendor Permit Application West River Farmers market
- 12. Adjourn

Meeting may be attended remotely as follows:

Via web: https://us02web.zoom.us/j/88436252423 (Meeting ID: 884 3625 2423)

Via telephone: (929) 205-6099 (Meeting ID: 884 3625 2423)

It is strongly recommended that potential participants familiarize themselves with Zoom software (https://zoom.us/) prior to the meeting as the Board will not dedicate time to educating the public in its use.

Selectboard Meeting Agenda

Monday, June 1, 2020 – 6:00 PM Meeting will be held remotely online, see information below

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Minutes Approval Meeting of May 18, 2020
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
- 7. Town Officials Business
 - a. Emergency Management Director COVID-19 response updates
- 8. Transfer Station/Solid Waste Management
 - a. Updates
 - b. Consider reopening the take-it-or-leave-it service and acceptance of returnables
- 9. Roads and Bridges
 - a. Updates
 - b. Traffic safety on Thompsonburg Road/Main Street
 - c. Consider application(s) for excess vehicle weight permits [23 VSA 1400a]
 - d. Endorsement of VTrans installation of flashing beacons on Route 11 in vicinity of the Flood Brook School
- 10. Old Business
- 11. New Business
 - a. Award contract for inspection services for Town Hall, and authorize use of Town Building Reserve Fund
 - b. Discuss heating oil delivery for Town facilities
 - c. Discuss Town ordinance prohibiting burning of trash
- 12. Adjourn

Meeting may be attended remotely as follows:

Via web: https://us02web.zoom.us/j/86199810364

Via telephone: (929) 205-6099 (Meeting ID: 861 9981 0364)

It is strongly recommended that potential participants familiarize themselves with Zoom software

Selectboard Meeting Agenda

Monday, June 15, 2020 – 6:00 PM Meeting will be held remotely online, see information below

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Minutes Approval Meeting of June 1, 2020
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
- 7. Town Officials Business
 - a. Emergency Management Director COVID-19 response updates
 - b. Town Treasurer Year-to-date budget review
 - c. Parks Board Nomination of new Parks Board member
 - d. Town Constable Discussion on dogs
- 8. Transfer Station/Solid Waste Management
 - a. Updates
- 9. Roads and Bridges
 - a. Updates
 - b. Access Permit 2020-04 1303 Goodaleville RD, Parcel #051018.000 (Perri)
 - c. Maintenance of Gale Meadows Road
 - d. Tree removal of Thompsonburg Road
 - e. Review proposed invitation to bid for winter sand
 - f. Consider application(s) for excess vehicle weight permits [23 VSA 1400a]

10. Old Business

- a. Discuss Town ordinance prohibiting burning of trash
- b. Discuss heating oil delivery for Town facilities
- 11. New Business
 - a. Consider FY2021 policing contract with Vermont State Police
 - b. Resolution seeking federal funding due to COVID-19 pandemic
- 12. Adjourn

Meeting may be attended remotely as follows:

Via web: https://us02web.zoom.us/j/89733566546

Via telephone: (929) 205-6099 (Meeting ID: 897 3356 6546)

It is strongly recommended that potential participants familiarize themselves with Zoom software (https://zoom.us/) prior to the meeting as the Board will not dedicate time to educating the public in its

use.

Selectboard Special Meeting Agenda

Monday, June 29, 2020 – 4:00 PM Meeting will be held remotely online, see information below

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Minutes Approval Meeting of June 15, 2020
- 4. Roads and Bridges
 - a. Review Bids and Award Contract for FY2021 Road Paving
- 5. New Business
 - a. Executive Session The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)
- 6. Adjourn

Meeting may be attended remotely as follows:

 Via web:
 https://us02web.zoom.us/j/89101224379

 Via telephone:
 (929) 205-6099 (Meeting ID: 891 0122 4379

It is strongly recommended that potential participants familiarize themselves with Zoom software (https://zoom.us/) prior to the meeting as the Board will not dedicate time to educating the public in its

use.

Selectboard Meeting Agenda

Monday, July 6, 2020 – 6:00 PM Meeting will be held remotely online, see information below

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Minutes Approval Meeting of June 4529, 2020
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
- 7. Town Officials Business
 - a. Emergency Management Director COVID-19 response updates
 - b. Emergency Management Director Purchase of basic supplies for Town sheltering
 - c. Town Health Officer Discussion of shared Health Officer services with another town
- 8. Transfer Station/Solid Waste Management
 - a. Updates
- 9. Roads and Bridges
 - a. Updates
 - b. Consider improvements to legal trail #2 at the end of Under the Mountain Road
 - c. Derry Woods Road Culvert Project Construction inspection services
 - d. Review Bids and award contract for FY2021 Winter sand
 - e. Discuss tree removal on Thompsonburg Road

10. Old Business

- a. Discuss posting signs regarding dog ordinance
- b. Town of Londonderry membership in the Deerfield Valley Communication Union District (DVCUD) and appointment Town representatives
- c. Consider bids for sale of mower deck
- d. Adopt Ordinance on Regulating the Disposal of Solid Waste through Open Burning

11. New Business

- a. Consider proposal for Town Hall building envelope audit, and authorize use of Town Building Reserve Fund
- b. Discuss public availability of Forest Fire Warden

12. Adjourn

Meeting may be attended remotely as follows:

Via web: https://us02web.zoom.us/j/84524719864

Via telephone: (929) 205-6099 (Meeting ID: 845 2471 9864)

It is strongly recommended that potential participants familiarize themselves with Zoom software (https://zoom.us/) prior to the meeting as the Board will not dedicate time to educating the public in its

Selectboard Emergency Meeting Agenda

Sunday, July 12, 2020 – 7:00 PM Meeting will be held remotely online, see information below

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Discuss possible COVID-19 exposure at Londonderry Town Office
- 4. Adjourn

Meeting WAS HELD remotely as follows:

Via web: https://us04web.zoom.us/j/78329974828?pwd=WEZGVVRvRWkxR1czNjhLY00rbWVDUT09

Via telephone: (929) 205-6099 (Meeting ID: 783 2997 4828) (Passcode 8kj7Dn)

Selectboard Special Meeting Agenda

Wednesday, July 15, 2020 – 6:30 PM Meeting will be held remotely online, see information below

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Acknowledgement of inadvertent violation of VT Open Meeting Law [1 VSA 312(c)(3)]
- 4. Discuss possible COVID-19 exposure at Londonderry Town Office
- 5. Discuss ramifications of recent confirmed cases of COVID-19 in the town of Londonderry
- 6. Discuss mandating the wearing of protective masks
- 7. Discuss operation status of the West River Farmers Market

6.8. Adjourn

Meeting may be attended remotely as follows:

Via web: https://us02web.zoom.us/j/82121103171

Via telephone: (929) 205-6099 (Meeting ID: 821 2110 3171)

It is strongly recommended that potential participants familiarize themselves with Zoom software (https://zoom.us/) prior to the meeting as the Board will not dedicate time to educating the public in its

use.

As Amended at Meeting

Selectboard Meeting Agenda

Monday, July 20, 2020 – 6:00 PM Meeting will be held remotely online, see information below

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Minutes Approval Meetings of July 6, 2020 & July 12, 2020
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
- 7. Town Officials Business
 - a. Emergency Management Director COVID-19 response updates
 - b. Town Treasurer Set tax rate
 - c. Town Treasurer Receive & review Treasurer's internal financial control document [24 V.S.A. 872(c)]
 - d. Listers Homestead penalties [32 V.S.A. 5410(g)
 - e. Discussion on contacting Town officials
- 8. Transfer Station/Solid Waste Management
 - a. Updates
- 9. Roads and Bridges
 - a. Updates
- 10. Old Business
 - a. Ratification of Health Order requiring wearing of protective face masks
 - b. Review bids and award contract for heating oil delivery for Town facilities
 - c. Review proposed invitation to bid for Town Garage connection to the Town Office generator
 - d. Parks Board appointments
 - e. Platt Elevation Project Consider approval of Acknowledgement of Conditions and Terms and Conditions documents
- 11. New Business
 - a. Auditor engagement letter Sullivan, Powers & Co., Inc.
- 12. Adjourn

Meeting may be attended remotely as follows:

Via web: https://us02web.zoom.us/j/88984642430

Via telephone: (929) 205-6099 (Meeting ID: 889 8464 2430)

It is strongly recommended that potential participants familiarize themselves with Zoom software (https://zoom.us/) prior to the meeting as the Board will not dedicate time to educating the public in its use.

Selectboard Meeting Agenda

Monday, August 3, 2020 – 6:00 PM Meeting will be held remotely online, see information below

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Minutes Approval Meetings of July 15, 2020 & July 20, 2020
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
- 7. Town Officials Business
 - a. Emergency Management Director COVID-19 response updates
 - b. Listers Errors & Omissions
- 8. Transfer Station/Solid Waste Management
 - a. Updates
 - b. Entryway signage at Transfer Station
- 9. Roads and Bridges
 - a. Updates
- 10. Old Business
 - a. Discuss Town request for VTrans Safety Audit for VT Route 11
 - b. Review bids and award contract for heating oil delivery for Town facilities
 - c. Review bids and award contract for Town Garage connection to the Town Office generator

11. New Business

- a. Discuss Selectboard Rules of Procedure
- b. Discuss short stay visits to Londonderry during pandemic
- c. Discuss community policing services
- d. Windham Regional Commission proposal to install a Wi-Fi booster on Town property
- e. Executive Session Pending or probable civil litigation or a prosecution, to which the public body is or may be a party, per 1 V.S.A. §313 (a)(1)(E)

12. Adjourn

Meeting may be attended remotely as follows:

Via web: https://us02web.zoom.us/j/82433960771

Via telephone: (929) 205-6099 (Meeting ID: 824 3396 0771)

It is strongly recommended that potential participants familiarize themselves with Zoom software (https://zoom.us/) prior to the meeting as the Board will not dedicate time to educating the public in its use.

Selectboard Meeting Agenda

Monday, August 17, 2020 – 6:00 PM Meeting will be held remotely online, see information below

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Minutes Approval Meeting of August 3, 2020
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
- 7. Town Officials Business
 - a. Emergency Management Director COVID-19 response updates
 - b. Town Clerk Approve Town Meeting minutes of March 3, 2020
 - Appointment of Alternative Representative to the Deerfield Valley Communications
 Union District Board of Governors
- 8. Transfer Station/Solid Waste Management
 - a. Updates
 - b. Entryway signage at Transfer Station
 - c. Discussion of regional solid waste management program
 - d. Authorize submittal of application for facility recertification
- 9. Roads and Bridges
 - a. Updates
 - b. Prioritize paved roads for traffic engineering analysis
 - c. Review final plans for improvement of Under the Mountain Road/Legal Trail #2

10. Old Business

- a. Review bids and award contract for heating oil delivery for Town facilities
- b. Ratify Board vote on Windham Regional Commission proposal to install a Wi-Fi booster on Town property
- c. Discuss Selectboard Rules of Procedure

11. New Business

- a. Consider re-establishing in-person Selectboard meetings
- b. Discuss Town Office cleaning needs
- c. Discuss community policing services

12. Adjourn

Meeting may be attended remotely as follows:

Via web: https://us02web.zoom.us/j/84731214245

Via telephone: (929) 205-6099 (Meeting ID: 847 3121 4245)

It is strongly recommended that potential participants familiarize themselves with Zoom software

Selectboard Special Meeting Agenda Monday, August 31, 2020 – 6:00 PM

Meeting will be held remotely online, see information below

NOTE: This meeting is being held in lieu of the regularly scheduled meeting of 9/7/2020, which is Labor Day

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Minutes Approval Meeting of August 17, 2020
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
- 7. Town Officials Business
 - a. Emergency Management Director COVID-19 response updates
 - b. Emergency Management Director Authorize application for FEMA Public Assistance grant and/or Local Government Expense Reimbursement grant
 - c. Town Clerk Authorize application for Coronavirus Municipal Records Digitization grant
- 8. Transfer Station/Solid Waste Management
 - a. Updates
 - b. Discuss entryway signage at Transfer Station
 - c. Discuss offer to mowing former septage fields in exchange for hay
 - d. Review proposed invitation to bid for winter plowing & sanding
- 9. Roads and Bridges
 - a. Updates
 - b. Access permit 2020-05 1839 Landgrove Road, Parcel #001038.000 (Stern)
- 10. Old Business
 - a. Planning Commission presentation of results of Town Hall studies, and authorization to proceed with improvements
 - b. Authorize consultant expenditure after-the-fact Town Hall Code Review
 - b.c. Consideration of participation in the Okemo Valley Regional Chamber of Commerce COVID-19 Recovery Marketing Plan
- 11. New Business
 - a. Recommend Town Health Officer appointment to VT Dept. of Health [18 V.S.A. §601(a)]
 - a.b.Convene meeting of the Board of Health to consider recommendation of a Deputy Health
 Officer
 - b.c. Executive Session Pending or probable civil litigation or a prosecution, to which the public body is or may be a party, per 1 V.S.A. §313 (a)(1)(E)
- 12. Adjourn

Meeting may be attended remotely as follows:

Via web: https://us02web.zoom.us/j/82530970359

Via telephone: (929) 205-6099 (Meeting ID: 825 3097 0359)

It is strongly recommended that potential participants familiarize themselves with Zoom software

Selectboard Meeting Agenda

Monday, September 21, 2020 – 6:00 PM Meeting will be held remotely online, see information below

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Minutes Approval Meeting of August 31, 2020
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
- 7. Town Officials Business
 - a. Emergency Management Director COVID-19 response updates
 - b. Town Treasurer Year-to-date budget review
 - c. Town Treasurer Review draft 2020 Town Audit
 - e.d. Town Constable Discuss Constable matter
- 8. Transfer Station/Solid Waste Management
 - a. Updates
 - b. Review bids and award contract for winter plowing & sanding
- 9. Roads and Bridges
 - a. Updates
 - b. Access permit 2020-06 Haven Hill Road, Parcel #043003.000 (Veech)
- 10. Old Business
 - a. Ratify Board vote to participate in the Okemo Valley Regional Chamber of Commerce COVID-19 Recovery marketing Plan
 - b. Ratify Board vote to convene meeting of the Board of Health to consider recommendation of a Deputy Health Officer
 - c. Discuss FEMA grant for 2116/2136 North Main Street -- Garden Café & Restaurant (Tom & Judy Platt)
 - d.c. Review proposed invitation to bid for Town Office Cleaning services
- 11. New Business
 - a. Consider proposal for Town Hall structural assessment, and authorize use of Town Building Reserve Fund
 - b. Planning Commission Project Londonderry overview
 - c. Planning Commission Authorize submittal of Municipal Planning Grant
 - d. Consider membership in the Okemo Valley Regional Chamber of Commerce
 - d.e. Appoint voting delegate for the upcoming VLCT Legislative Policy meeting, and annual VLCT,

 PACIF and VERB meetings
 - e.f. Executive Session The appointment or employment or evaluation of a public officer or employee, per 1 V.S.A. 313 (a)(3)
- 12. Adjourn

Meeting may be attended remotely as follows:

Via web: https://us02web.zoom.us/j/86298554818

Via telephone: (929) 205-6099 (Meeting ID: 862 9855 4818)

It is strongly recommended that potential participants familiarize themselves with Zoom software (https://zoom.us/) prior to the meeting as the Board will not dedicate time to educating the public in its use.

Selectboard Special Meeting Agenda

Thursday, September 24, 2020 – 6:00 PM Meeting will be held remotely online, see information below

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. New Business
 - a. Executive Session The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)
- 4. Adjourn

Meeting may be attended remotely as follows:

Via web: https://us02web.zoom.us/j/85936518599

Via telephone: (929) 205-6099 (Meeting ID: 859 3651 8599)

It is strongly recommended that potential participants familiarize themselves with Zoom software (https://zoom.us/) prior to the meeting as the Board will not dedicate time to educating the public in its use.

Selectboard Meeting Agenda

Monday, October 5, 2020 – 6:00 PM Meeting will be held remotely online, see information below

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Minutes Approval Meetings of September 21, 2020 & September 24, 2020
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
- 7. Town Officials Business
 - a. Emergency Management Director COVID-19 response updates
 - b. Town Treasurer Year-to-date budget review
 - c. Town Treasurer Review draft 2020 Town Audit
 - d. Town Treasurer Annual VLCT-PACIF renewal
- 8. Transfer Station/Solid Waste Management
 - a. Updates
 - Authorize application for funding under the Front-Line Employees Hazard Pay Grant Program
- 9. Roads and Bridges
 - a. Updates
 - b. Consider bids for winter salt
- 10. Old Business
 - a. Consider project changes to Town Garage connection to the Town Office generator
 - b. Platt Elevation Project Authorize revised subgrant agreements due to project cost increase
 - c. Ratify Board vote to appoint voting delegate for the VLCT Legislative Policy meeting, and annual VLCT, PACIF and VERB meetings
- 11. New Business
 - a. Meet with representative(s) of Brattleboro Development Credit Corporation/SeVEDS
 - b. Development Review Board annual appointments
 - c. Energy Committee terms and appointments
- 12. Adjourn

Meeting may be attended remotely as follows:

Via web: https://us02web.zoom.us/j/82909673832

Via telephone: (929) 205-6099 (Meeting ID: 829 0967 3832)

It is strongly recommended that potential participants familiarize themselves with Zoom software

Selectboard Meeting Agenda

Monday, October 19, 2020 – 6:00 PM Meeting will be held remotely online, see information below

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Minutes Approval Meeting of October 5, 2020
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
- 7. Town Officials Business
 - a. Emergency Management Director COVID-19 response updates
 - b. Delinquent Tax Collector Adoption of Town policy on Payment of Property Taxes and Collection of Delinquent Taxes
 - c. Parks Board Winter plowing of Pingree Park
- 8. Transfer Station/Solid Waste Management
 - a. Updates
- 9. Roads and Bridges
 - a. Updates
- 10. Old Business
 - a. Consider project changes to Town Garage connection to the Town Office generator
 - b. Discuss Wi-Fi booster for public use at Town Office
 - c. Discuss Williams Dam
 - d. Discuss Town Office cleaning
 - e. Development Review Board annual appointments
 - f. Executive Session Pending or probable civil litigation or prosecution, to which the Town is or may be a party, and confidential attorney-client communications made for the purpose of providing professional legal services, per 1 V.S.A. §§ 313 (a)(1)(E) & 313 (a)(1)(F)

f.g. Discuss Vermont Council on Rural Development offer for community engagement process

11. New Business

- a. Request by Chester Snowmobile Club for use of Town property for snowmobile trails
- b.a. Town of Londonderry membership in the Southern Vermont Communication Union District (DVCUD) and appointment Town representatives
- 12. Adjourn

Meeting may be attended remotely as follows:

Via web: https://us02web.zoom.us/j/81514185734

Via telephone: (929) 205-6099 (Meeting ID: 815 1418 5734)

It is strongly recommended that potential participants familiarize themselves with Zoom software

Selectboard Special Meeting Agenda

Thursday, October 22, 2020 – <u>6:30</u> PM Meeting will be held remotely online, see information below

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Accept resignation of Assistant to the Town Administrator
- 4. Discuss hiring of a Zoning Administrator/Floodplain Administrator
- 5. Adjourn

Meeting may be attended remotely as follows:

Via web: https://us02web.zoom.us/j/86264412275

Via telephone: (929) 205-6099 (Meeting ID: 862 6441 2275)

It is strongly recommended that potential participants familiarize themselves with Zoom software (https://zoom.us/) prior to the meeting as the Board will not dedicate time to educating the public in its use.

Posted and Distributed on October 21, 2020

Selectboard Meeting Agenda

Monday, November 2, 2020 – 6:00 PM Meeting will be held remotely online, see information below

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Minutes Approval Meetings of October 19, 2020 & October 22, 2020
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
- 7. Town Officials Business
 - a. Emergency Management Director COVID-19 response updates
 - b. Town Clerk Approve Land Records Portal Agreement with NEMRC
 - c. Listers Consider hiring position of Town Assessor
- 8. Transfer Station/Solid Waste Management
 - a. Updates
 - b. Solid Waste Implementation Plan comment, review, and approval
- 9. Roads and Bridges
 - a. Updates
 - b. Discuss options for winter maintenance due to staffing shortage
 - c. Letter of intent to participate in the 2021 Municipal Roads Grants-in-Aid Program

10. Old Business

- a. Discuss additional Wi-Fi booster locations for public use
- b. Consider proposal for Town Office cleaning services
- c. Review proposed invitation to bid for Pingree Park & Town Hall winter maintenance services
- d. Consider change of job description of Zoning/Floodplain Administrator position
- e. Ratify Board vote regarding Vermont Council on Rural Development offer for community engagement process
- 11. New Business
 - a. Discuss FY2022 budget goals
 - b. Request by Chester Snowmobile Club for use of Town property for snowmobile trails
 - b.c. 2nd Class Liquor License Mountain Energy of Vermont, Inc., DBA Mountain Energy
 - <u>e.d.</u> Executive Session The appointment or employment or evaluation of a public officer or employee, per 1 V.S.A. 313 (a)(3)
- 12. Adjourn

Meeting may be attended remotely as follows:

Via web: https://us02web.zoom.us/j/85048414807

Via telephone: (929) 205-6099 (Meeting ID: 850 4841 4807)

It is strongly recommended that potential participants familiarize themselves with Zoom software

Selectboard Meeting Agenda

Monday, November 16, 2020 – 6:00 PM Meeting will be held remotely online, see information below

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Minutes Approval Meetings of November 2, 2020
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
- 7. Town Officials Business
 - a. Emergency Management Director COVID-19 response updates
 - b. Town Treasurer Year-to-date budget review
 - c. Board of Listers Errors and Omissions (Parcel SPAN #10890.000 & 10888.000)
- 8. Transfer Station/Solid Waste Management
 - a. Updates
- 9. Roads and Bridges
 - a. Updates
 - b. Traffic speeds on VT Routes 11 and 100
 - c. Access permit 2020-07 1878 Landgrove Road, Parcel #001038.000 (Stern)

10. Old Business

- a. Consider Town Assessor job description and budget adjustments
- b. Discuss Town Administrator and Zoning Administrator/Floodplain Administrator positions
- c. Review bids and award contract for Pingree Park & Town Hall winter maintenance services
- d. Septage Fields Project Consider proposal for PFAS groundwater monitoring plan services
- e. Platt Elevation Project Consider proposals for construction engineering/oversight
- f. Ratify Board vote regarding 2nd Class Liquor License Mountain Energy of Vermont, Inc., DBA Mountain Energy

11. New Business

a. Executive Session(s) – The appointment or employment or evaluation of a public officer or employee, per 1 V.S.A. 313 (a)(3)

12. Adjourn

Meeting may be attended remotely as follows:

Via web: https://us02web.zoom.us/j/83362905376

Via telephone: (929) 205-6099 (Meeting ID: 833 6290 5376)

It is strongly recommended that potential participants familiarize themselves with Zoom software

Selectboard Special Meeting Agenda

Friday, November 20, 2020 – 4:30 PM Meeting will be held remotely online, see information below

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. New Business
 - a. Executive Session The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)
 - b. Authorize Town Attorney to conduct research for the Parks Board
- 4. Old Business
 - a. Platt Elevation Project Consider proposals for construction engineering/oversight
- 5. Adjourn

Meeting may be attended remotely as follows:

Via web: https://us02web.zoom.us/j/86768610413

Via telephone: (929) 205-6099 (Meeting ID: 867 6861 0413)

It is strongly recommended that potential participants familiarize themselves with Zoom software (https://zoom.us/) prior to the meeting as the Board will not dedicate time to educating the public in its use.

As Amended at Meeting

Joint Selectboard & Planning Commission Special Meeting Agenda

Thursday, December 3, 2020 – 6:00 PM Meeting will be held remotely online, see information below

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. New Business
 - a. Executive Session The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)
- 4. Adjourn

Meeting may be attended remotely as follows:

Via web: <u>https://us02web.zoom.us/j/84175539532</u>

Via telephone: (929) 205-6099 (Meeting ID: 841 7553 9532)

It is strongly recommended that potential participants familiarize themselves with Zoom software (https://zoom.us/) prior to the meeting as the Board will not dedicate time to educating the public in its use.

Posted and Distributed on December 1, 2020

Selectboard Meeting Agenda

Monday, December 7, 2020 - 6:00 PM Meeting will be held remotely online, see information below

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Minutes Approval Meetings of 11/16/2020, 11/20/2020 & 12/3/2020
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
- 7. Town Officials Business
 - a. Emergency Management Director COVID-19 response updates
 - b. Emergency management Director/Tree Warden Emerald Ash Borer update
 - c. Conservation Commission Donations in lieu of honoraria payment

c.d. E911 Coordinator - Rename Town Trail #4

- 8. Transfer Station/Solid Waste Management
 - a. Updates
- 9. Roads and Bridges
 - a. Updates
- 10. Old Business
 - a. Discuss Delinguent Tax Collector fees
 - b. Discuss bond vote for the Town Office Renovation Project
 - c. Platt Elevation Project Consider proposals for construction engineering/oversight
 - d. Ratify 11/16/2020 Board vote regarding Board of Listers Errors & Omissions

11. New Business

- a. Beautification Committee/Planning Commission presentation on "Welcome to Londonderry" signage
- b. Consider new Town Office phone system
- c. Preventive maintenance agreement for Town Office generator
- d. Review bids and award contract for Town Office heating system replacement
- e. Discuss creation of a new Town website
- f. Executive Session The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)
- g. Consider employee compensation matter

12. Adjourn

Meeting may be attended remotely as follows:

https://us02web.zoom.us/j/84178527048 Via web:

Via telephone: (929) 205-6099 (Meeting ID: 841 7852 7048)

It is strongly recommended that potential participants familiarize themselves with Zoom software (https://zoom.us/) prior to the meeting as the Board will not dedicate time to educating the public in its use.

Selectboard Meeting Agenda

Monday, December 21, 2020 – 6:00 PM Meeting will be held remotely online, see information below

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda
- 3. Minutes Approval Meeting(s) of 12/7/2020
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
- 7. Town Officials Business
 - a. Emergency Management Director COVID-19 response updates
 - b. Town Clerk -- Discuss alternatives for 2021 Town Meeting
- 8. Transfer Station/Solid Waste Management
 - a. Updates
- 9. Roads and Bridges
 - a. Updates
- 10. Old Business
 - a. Platt Elevation Project Discuss project status
 - b. Appeal of Vermont Woodchips Authorize mediation representation
 - c. Ratify 12/7/2020 Board vote regarding renaming of Legal Trail #4
 - d. FY2021 budget adjustments
- 11. New Business
 - a. Review and discuss proposed FY2022 Budget
 - b. Discuss 2021 Town Meeting appropriations
 - c. Discuss options for funding of economic recovery/development
 - d. Executive Session The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)
 - e. Consider employee compensation matter
 - f. Executive Session Pending or probable civil litigation or a prosecution, to which the public body is or may be a party, per 1 V.S.A. 313 (a)(1)(E)

12. Adjourn

Meeting may be attended remotely as follows:

Via web: https://us02web.zoom.us/j/81250603331

Via telephone: (929) 205-6099 (Meeting ID: 812 5060 3331)
It is strongly recommended that potential participants familiarize themselves with Zoom software